



**SOLOMON ISLANDS GOVERNMENT
IMMIGRATION DIVISION
MINISTRY OF COMMERCE INDUSTRIES LABOUR AND IMMIGRATION**

EMPLOYMENT AND SPECIAL PURPOSE SPONSORSHIP FORM

Form 16 (Regulation 81(c))

This sponsorship form is to be completed by entities who are a company, public body, international organisation, NGO, incorporated association, educational institution or church body who wish to sponsor a person to work in the Solomon Islands for the entity as the holder of a short-term employment, long-term employment or special purpose visa.

By completing this sponsorship form, you, the sponsor, hereby agree to the terms and conditions contained in this sponsorship. This may include ensuring that the work undertaken is consistent with the development objectives of the Solomon Islands Government, in accordance with the Labour Act and ensures that the person(s) covered by this sponsorship abide(s) by the conditions of the their visa and departs the Solomon Islands before the expiry of their visa.

The sponsor will notify the Director of Immigration within 2 weeks if the primary sponsored person ceases their employment or the entity terminates the contracting relationship or wishes to change the contracting arrangements which are the subject of this sponsorship. Also the sponsor will provide any information requested in writing by the Director of Immigration.

If the sponsor fails to comply with the sponsor obligations, they commit an offence that could result in a fine not exceeding 5,000 penalty points and/or a term of imprisonment not exceeding 6 months under section 26 of the Migration Act 2012.

In addition, if the information provided in this sponsorship is subsequent found to be false and misleading then the sponsor will be subject to prosecution and could face a fine not exceeding 5,000 penalty points and/or a term of imprisonment not exceeding 6 months under section 27 of the Migration Act 2012.

Sponsor's Details

Entity's Name:

Are you a: ☐ company ☐ public body ☐ international organisation ☐ NGO
 ☐ Educational institution ☐ church body ☐ other (please specify)

How many persons are employed in your entity:

Address in the Solomon Islands:

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Please state why the entity needs to employ the primary person covered by this sponsorship rather than a Solomon Island citizen:

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Please provide details of the contracting arrangements between the entity and person being sponsored:

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Please describe how the skills of the primary sponsored person will be transferred to a Solomon Islands citizen:

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Will the entity be providing the person(s) you are sponsoring with accommodation: ☐ No ☐ Yes

Will the entity be financially supporting the person(s) you are sponsoring during their stay in the Solomon Islands: ☐ No ☐ Yes

If No, how will they be financially supported during their stay:
(please provide evidence)

Period of the sponsorship: Until/...../20..... or Years..... Months Days

Is the entity the sponsor for anybody else currently in the Solomon Islands: ☐ No ☐ Yes (give details):

Name	Period of sponsorship
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Has the entity previously been a sponsor of a foreign worker in the Solomon Islands: ☐ No ☐ Yes (give details):

Name	Period of sponsorship
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Primary sponsored person’s details

Full Name

Sex: ☐ Male ☐ Female Marital Status: ☐ Never Married ☐ Married ☐ Divorced/Separated ☐ Widowed

Date of Birth:/...../..... Place of Birth:

Nationality: Occupation:

Passport Number: Place of Issue:

Date of Issue:/...../20.... Date of Expiry:/...../20....

Date and place of arrival in the Solomon Islands If applicable):/...../20....,

Current visa expiry date of expected date of arrival:/...../20.....

Note: persons who have overstayed their current visa are not eligible to be sponsored.

Secondary person(s)'s details

Please list additional persons to be covered by this sponsorship:

Name	Date of Birth	Relationship to primary sponsored person
...../...../.....
...../...../.....
...../...../.....
...../...../.....

Declarations:

I, as responsible person in the entity sponsoring to the person(s) listed above, do hereby declare that:

1. there is an acceptable arrangement in place between the entity and the primary sponsor and that should there be any alterations or changes to the arrangement the Director of Immigration will be informed in writing within 2 weeks of making the alterations or changes;
2. the work to be undertaken by the primary sponsored person in the Solomon Islands is consistent with the development objectives of the Solomon Islands Government and is in accordance with the Labour Act;
3. the person(s) covered by this sponsorship will abide by all the conditions of their visa and work permit and depart the Solomon Islands or obtain a new visa prior to the expiry of their visa;
4. in the event the person(s) sponsored become unlawful (their visa expires whilst in the Solomon Islands), the entity will be liable for the costs relating to the removal of the person(s) and any costs associated with their detention prior to removal;
5. the entity will comply with any written request for information made by the Director of Immigration; and
6. the information provided in this sponsorship form is true and correct.

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Name of person making the declaration

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Position in the entity

...../...../20.....

Signature

Date

FOR OFFICIAL USE ONLY

Date and Time Received:/...../20.... ..

Received from:

Received by:

Records check undertaken: ☐ Yes Date/...../20.... Signature:

Work permit sighted: ☐ Yes ☐ No

Contracting arrangements between sponsor and primary sponsored person acceptable: ☐ Yes ☐ No

Abiding or previously abided by conditions of sponsorship: ☐ Yes ☐ No

Decision: ☐ Accept ☐ Declined (for the following reasons):

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Additional remarks

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Officers signature

...../...../20....

Date